

Regular Council Meeting—July 9, 2013

The meeting of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street on July 9, 2013 at 7:00 p.m.

1. Mayor Mattox called the meeting to order and presided.
2. Councilman Bill Ferguson gave the invocation.

Council members
present:

Mayor Michael Mattox
Mrs. Beverley Dalton
Mr. Charles Edwards
Mr. Tracy Emerson
Mr. Bill Ferguson
Mr. Timothy George
Mr. Jay Higginbotham

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. Dan Witt, Assistant Town Manager
Mrs. Tobie Shelton, Finance Director
Deputy Chief Ken Walsh, Police Department
Mr. John Eller, Town Attorney
Mr. Steve Bond, Wastewater Treatment Director
Mrs. Mary Hall, Administration

3. Mayor Mattox asked if there were any questions regarding the agenda.

A motion was made by Mr. Ferguson, seconded by Mr. George, to approve the agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

4. Public Comment

Mayor Mattox asked if anyone would like to speak on anything not listed on the agenda. No one came forward.

5. Special Items or Recognitions

- a. Eagle Scout Project Presentation—Dylan Allen

Mr. Dylan Allen, currently a Life Scout in Troop 184, came forward and presented Council with a power point presentation on his Eagle Scout Project. Mr. Allen is seeking to place mile markers on the trail in the Campbell County section of English park.

It was the consensus of Council to support the concept of Mr. Allen's project.

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b. Region 2000 Updates

i. Economic Development Council-Regional Civic Center Update

Mr. Bryan David, Economic Development Council, addressed Council with an update on the proposed Regional Civic Center to be located in Lynchburg. He stated this region has long desired a civic center in the area and Liberty University recently approached Region 2000 to see if there was any interest in partnering and exploring whether a civic center could be supported by this region. He reported it is feasible that this area can support a civic center of 10,000 seats. Liberty University will be the anchor tenant, not the owner. He mentioned a consulting firm advised the projected site is excellent for some big entertainment and this would create 200 full time positions at the facility.

Mr. David thanked Council for their support of the Economic Development Council.

ii. Local Government Council

Mr. Gary Christie, Executive Director of Region 2000 Local Government Council, addressed Council and presented their FY2013 Annual Report.

Mayor Mattox asked Major K.I. Walsh to introduce the new police officer.

Major K.I. Walsh, introduced Patrol Officer Chevis Aaron Swearingen. Patrol Officer Swearingen, is a 2012 graduate of Radford University and a June 26, 2013 graduate of the Central Virginia Criminal Justice Academy.

6. Consent Agenda

- a) Approval of Minutes-Regular Meeting June 11, 2013
- b) Receive monthly review of Invoices
- c) Receive monthly review of Revenue & Expenditures
- d) Receive monthly review of Reserve Balance/Investment Report
- e) Receive annual FY2013 Capital Improvement Program Report

A motion was made by Mr. Ferguson, seconded by Mr. George, to approve the items as listed on the consent agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

7. Public Hearings

8. Standing Committee/Commission/Board Reports

a) Council Committees

i. Finance/Human Resources Committee

Annual Year End Budget Amendments

Mrs. Dalton reported Council has been presented with the year end budget amendments for review. This process addresses certain line items that require adjustment prior to the audit process. No "new" money is

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needed, as existing revenue/unspent funds address the budget amendments. She advised the Committee reviewed the information and recommends that the budget amendments, as presented, be adopted.

A motion was made by Mrs. Dalton, seconded by Mr. Edwards, to approve the budget amendments as presented.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Bill Ferguson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

Water Improvements Funding Discussion

Mrs. Dalton advised staff updated the Committee on the review of financing for the contemplated water distribution infrastructure improvements. Staff is researching funds through several sources, including low interest monies through the Virginia Resources Authority "Drinking Water Revolving Loan Fund". In addition, the Committee defined the following assumptions: 1) 2% annual increase in Labor/Benefit and Operational & Maintenance Costs; 2) CIP funding be included with \$100,000 serving as a placeholder in years that are not part of the adopted "Five Year Plan"; 3) Model be based on Zero Growth; 4) Projects be implemented over a fourteen (14) year period. Staff will utilize these assumptions and develop additional financing/rate structure options.

Mr. George asked if Council would be seeking to borrow monies for these projects.

Mrs. Dalton replied the proforma assumes the borrowing of funds. The Committee is trying to set this up as a worst case scenario; this is all theoretical at this time.

Mr. Edwards asked if there was an effort underway to secure the efforts of a professional in projecting the cost and what amounts on hand can be utilized.

Mrs. Dalton replied this has been part of the discussions.

It was the consensus of Council that the use of these assumptions would be satisfactory.

Armory Reuse/Redevelopment Proposal Review

Mrs. Dalton advised at the May Town Council meeting, the local Masonic Lodge presented a proposal for the reuse of the Altavista Armory. At that time, the Council requested that a RFP be issued to see if there were others that would like to submit proposals. The RFP was issued and no additional proposals were received. The Committee began review of the original Masonic Lodge proposal. She stated at this point, staff and the Chair of the Committee will seek a meeting with members of the Masonic Lodge to further discuss the proposal.

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Recreational Funding – English Park

Mrs. Dalton advised at last month's meeting Council considered a plan for the development of certain features of the County's portion of English Park. Council concurred with the development plan and Campbell County will proceed with the funding that they have allocated to the park. In addition, Council referred any consideration of Town funding towards the development of the County's portion of English Park to the Finance Committee. The Committee has discussed this issue and has asked staff to bring back additional information for their consideration.

ii. Police/Legislative Committee

No report.

iii. Public Works/Utility Committee

Mr. Ferguson gave an update on the items discussed at the Public Works/Utility Committee meeting.

New Items

Mausoleum area – Staff was asked to look at alternatives to screening from public view the storage/lay down area behind the mausoleum.

English Park paving – Staff was asked to look at alternatives regarding paving versus the slated patching of the English Park loop trail area.

Bulk pickups- Staff was asked to look at the Town's policy regarding bulk pickups in certain circumstances.

On-going Items

Colonel Club sign placement request- Staff will continue to work with Colonel Club representatives to address this request.

WWTP Emergency Overflow Pond (PCB Issue)- Staff is handling a new firm's request for the ability to take a sample from the pond that will be considered by the committee.

Lynch Mill Road paving – Staff is finalizing the negotiations on the bid for the Lynch Mill Road paving.

b) Others

i. Altavista Area Chamber of Commerce

Mrs. Patty Eller, Executive Director of the Altavista Chamber of Commerce, addressed Council with an update on the recently held Uncle Billy's Day . She thanked the many volunteers that helped make this year's event a success noting this has become a multi-state event with over 100 vendors and a record crowd. She noted the bus service was a huge asset to the event as well; transporting people to and from the park.

9. New Business

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10. Unfinished Business

a) School/Town Mutual Benefit Resolution

Mr. Coggsdale referred to the request of Council to draft a School/Town Mutual Benefit Resolution. He presented a copy of the draft to Council for their review.

It was decided that each committee would review the draft at their meeting and present their suggestions at the next Council meeting.

11. Manager's Report

a) Project Updates

Mr. Witt advised the project at the Main Street/ Pittsylvania Avenue intersection has had several completion dates which have not been met due to various reasons including the unusual amount of rain received this season. He noted the paving cannot be completed as long as rain is in the forecast and could not give Council a completion date.

b) Reports

- i. Departmental
- ii. Others

c) Other Items as Necessary

Mr. Coggsdale noted the Police Department is currently interviewing for an open Patrol Officer position.

Mr. Coggsdale appointed Deputy Chief Kenneth Walsh, Jr. as Interim Chief.

d) Informational Items

12. Matters from Town Council

13. Closed Session

Mayor Mattox asked if there was anything else to bring before Council.

No one came forward.

The meeting was adjourned at 8:08 p.m.

Michael E. Mattox, Mayor

J. Waverly Coggsdale, III, Clerk